



OFFICE OF THE PRINCIPAL
DIAMOND HARBOUR GOVERNMENT MEDICAL COLLEGE AND HOSPITAL
DEPARTMENT OF HEALTH AND FAMILY WELFARE
GOVERNMENT OF WEST BENGAL

Diamond Harbour Road, New Town, Harindanga, P.O.: Diamond Harbour, District: South 24 Parganas, West Bengal - 743331

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E-mail: diaharmc@gmail.com

Memo No: DHGMC/2022/1023

Date: 10/08/2022

RECRUITMENT NOTICE

As per approval of the Director of Medical Education, Department of Health & Family Welfare, Govt. of West Bengal, vide e-file no. - HFW-46030/34/2022-MC SEC-Dept of H&FW, Dated - 17/07/2022 and as per approval from the AO, VRDL Scheme, DHR-ICMR by Department of Health Research, ICMR (Indian Council of Medical Research), New Delhi. As per meeting resolution vide memo no. - DHGMCH/2022/1012, Dated - 03/08/2022. That, recruitment of One (01) Scientist B (Med.), One (01) Scientist B (Non-Med.), One (01) Research Assistant / Staff nurse (Optional), Two (02) Laboratory Technician, One (01) Data Entry Operator (DEO) and One (01) Multi-Tasking Staff (MTS) at Viral Research and Diagnostic Laboratory (VRDL) for the period of six (06) months (Purely on contractual basis) at Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour.

Applications are invited from the eligible candidates only for filling up various vacant post under VRDL Scheme [DHR-ICMR by Department of Health Research, ICMR (Indian Council of Medical Research)] on purely contract basis for the functioning of Viral Research and Diagnostic Laboratory (VRDL) of Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour for the period of six (06) months (Purely on contractual basis).

A) Vacancies under VRDL Scheme:

Sl NO.	Number & Name of the Post	Essential Qualification	Desirable Qualification & Experience	Age as on 01/01/2022	Consolidated Remuneration/ Month (Rs)	Selection of Scoring (Total Marks - 100)
1)	Scientist B (Med.) 01 No. (Gen.)	MBBS / BDS / B.V.Sc. & AH recognized by MCI / DCI / VCI respectively Or BDS / B. V. Sc degree with one year experience.	<ol style="list-style-type: none">1) MD / MDS / M.V.Sc in a related subject from a recognized university2) PhD in a related subject from a recognized institute3) Additional Postdoctoral research / training experience in relevant subjects in recognized institute(s)4) Preference will be given to candidates having experience in virology / molecular diagnostics related laboratory work, NABL accreditation, and knowledge of computer applications.5) Two years Research experience in relevant subject after obtaining essential qualification.6) Higher qualification & experience more than the essential qualification in the relevant discipline will be an advantage for short listing.	Minimum 21 Years & Maximum 40 Years.	Salary as per DHR Guidelines: Rs. 56,000/- + HRA; Increment as admissible as per DST norms.	Academic Marks: 80 1) Secondary - 20 Marks 2) Higher Secondary - 20 Marks 3) MBBS / BDS / B.V.Sc. & AH recognized by MCI / DCI / VCI respectively- 40 Marks Experience: 10 Marks (For Govt. Experience 5 Marks / Year and Pvt. Experience - 2 Marks / Year, Maximum Marks - 10) Interview: 10 Marks Total- 100 Marks



2)	Scientist B (Non-Medical) 01 No. (Gen.)	1st class Master's degree in Biotechnology/ Microbiology/ Virology/ Genetics/ Molecular Biology from a recognized university Or 2nd class M. Sc. + Ph.D degree in relevant subject from a recognized university OR BE / B. Tech degree in Biotechnology / Bio-information Engineering subject with 2 years experience or equivalent degree from a recognized university.	<ol style="list-style-type: none"> 1) One year Experience in Diagnostic Virology Laboratory with capability to perform RT-PCR and end point PCR independently after obtaining essential qualification. 2) Preference will be given to candidates having experience in virology / Biotechnology/ Micro Biology/ Molecular diagnostics / genetics related laboratory work, NABL accreditation process, and knowledge of computer applications especially in government labs during the COVID - 19 pandemic. 3) Research experience Two years in Molecular Biology Laboratory 4) Higher qualification & experience more than the essential qualification in the relevant discipline will be an advantage for short listing. 	Minimum 21 Years & Maximum 40 Years.	Salary as per DHR Guidelines: Rs. 56,000/- + HRA; Increment as admissible as per DST norms	Academic Marks: 80 <ol style="list-style-type: none"> 1) Secondary - 10 Marks 2) Higher Secondary - 20 Marks 3) Graduate - 20, Marks 4) Post Graduate - 20 Marks 5) PhD - 10 Marks Experience: 10 Marks (For Govt. Experience 5 Marks / Year and Pvt. Experience - 2 Marks / Year, Maximum Marks - 10) Interview: 10 Marks Total- 100 Marks
3)	Research Assistant 01 No. (Gen.)	MSc / MSc MLT in Microbiology / Virology / Genetics / Molecular biology / Biotechnology or BE / B. Tech degree in relevant engineering subject with 2 years experience or equivalent degree from a recognized university.	<ol style="list-style-type: none"> 1) One year experience in Molecular Virology Laboratory OR B. Tech in Biomedical Engineering with one year experience with one year experience in Molecular Virology Laboratory 2) Preference will be given to candidates having experience in Biomedical Engineering and maintenance of medical laboratory equipment, or suitable experience in virology / molecular diagnostics / genetics related laboratory work, NABL accreditation process and knowledge of computer applications. 3) Two years' experience in relevant subject after obtaining essential qualification. 4) High qualification & experience more than the essential qualification in the relevant discipline will be an advantage for short listing. 	Minimum 21 Years & Maximum 40 Years.	Salary as per DHR Guidelines Rs. 35,000/- Consolidated without any allowances	Academic Marks: 80 <ol style="list-style-type: none"> 6) Secondary - 10 Marks 7) Higher Secondary - 20 Marks 8) Graduate - 20, Marks 9) Post Graduate - 20 Marks 10) PhD - 10 Marks Experience: 10 Marks (For Govt. Experience 5 Marks / Year and Pvt. Experience - 2 Marks / Year, Maximum Marks - 10) Interview: 10 Marks Total- 100 Marks
4)	Laboratory Technician 02 Nos. (Gen.)	B. Sc. / Intermediate with diploma in Medical Laboratory Technology or	<ol style="list-style-type: none"> 1) Two years experience in Diagnostic Virology Laboratory especially in government labs during the COVID - 19 pandemic. 2) Preference will be given to 	Minimum 21 Years & Maximum 40 Years.	Salary as per DHR Guidelines Rs. 20,000/- + HRA	Academic Marks: 70 <ol style="list-style-type: none"> 1) Secondary - 20 Marks 2) Higher Secondary - 20 Marks 3) Graduate / DMLT - 30



	High School with 5 years Lab. Experience.	<p>candidates having experience in virology / molecular diagnostics related laboratory work, NABL accreditation, application of molecular methods and knowledge of computer applications.</p> <p>3) Higher qualification & experience more than the essential qualification in the relevant Discipline will be an advantage for short listing.</p>		Increment as admissible as per DST norms	<p>Experience: 15 Marks (For Govt. Experience 5 Marks / Year and Pvt. Experience - 2 Marks / Year, Maximum Marks - 15)</p> <p>Interview & Skill Test: 10+5 = 15 Marks</p> <p>Total- 100 Marks</p>	
5)	Data Entry Operator (DEO) 01 No. (Gen.)	Graduate with knowledge of data entry work.	<p>1) Knowledge of Computer Applications with good typing skill for data entry work.</p> <p>2) Two years experience in Data entry a medical diagnostic laboratory & store and inventory management.</p> <p>3) Working knowledge of data entry work with two year experience in Diagnostic Virology Laboratory.</p> <p>4) Independent communication skills in English language with knowledge of gene & following up physical e-file nothing's in Government/PSU/Healthcare industry sector.</p> <p>5) High qualification & experience more than the essential qualification in the relevant discipline will be an advantage for short listing.</p>	Minimum 21 Years & Maximum 40 Years.	Salary as per DHR Guidelines Rs. 20,000/- Consolidated without any allowances.	<p>Academic Marks: 40 1) Secondary - 10 Marks 2) Higher Secondary - 10 Marks 3) Graduate - 10 Marks 4) Computer Diploma - 10 Marks</p> <p>Experience: 10 Marks (For Govt. Experience 5 Marks / Year and Pvt. Experience - 2 Marks / Year, Maximum Marks - 10)</p> <p>Skills Test: 40 Marks</p> <p>Interview: 10 Marks</p> <p>Total- 100 Marks</p>
6)	Multi-Tasking Staff (MTS) 01 No. (Gen.)	High School / Matric / Equivalent from a recognized board.	<p>1) Knowledge of Computer Applications with good typing skill for data entry work.</p> <p>2) Experience & recommendation of working in clinical laboratories in past.</p> <p>3) Two years experience in Diagnostic Virology Laboratory.</p> <p>4) Knowledge of infection control & handling of biomedical waste.</p> <p>5) High qualification & experience more than the essential qualification in the relevant discipline will be an advantage for short listing.</p>	Minimum 21 Years & Maximum 40 Years.	Salary as per DHR Guidelines Rs. 18,000/- Consolidated without any allowances.	<p>Academic Marks: 75 1) Secondary - 30 Marks 2) Higher Secondary - 45 Marks</p> <p>Experience - 10 Marks (For Govt. Experience 5 Marks / Year and Pvt. Experience - 2 Marks / Year, Maximum Marks - 10)</p> <p>Interview & Skill Test: 10+5 = 15 Marks</p> <p>Total- 100 Marks</p>

10/9/22



Performa of Application

FOR OFFICE USE ONLY

Application for the post of Scientist B (Medical) / Scientist B (Non-Medical) / Research Assistant / Laboratory Technician / Data Entry Operator / Multi-Tasking Staff on contractual basis for 06 (Six) months at VRD Lab of Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour, South 24 Parganas.

1. Name: _____
2. Father's Name: _____
3. Residential Address: _____
District: _____, P.O: _____, P.S: _____ PIN: _____
4. Mobile Number: _____
5. Email ID: _____
6. Date of Birth: _____
7. **Educational Qualification:** (10th Standard/12th Standard / Computer / DMLT / B.Sc / B.Tech / M.B.B.S. / M.Sc / Others)

Affix recent color Passport size Photograph with Self-attestation

Sl. No.	Educational Qualification (in chronological order)	Passed from (Board / University)	Year of Passing	% of Marks obtained

8. Working Experience:

Sl. No.	Name of the Institute/Organization	Type of Institute/Organization (Govt. OR Private)	Total Year of Experience

1. I do hereby declare that the above mentioned information are true to the best of my knowledge and belief. If any of the information is found incorrect or false at any stage of recruitment process then the authority has the right to reject my candidature.
2. I am fully aware that this is a purely temporary & contractual engagement for a period of 06 (Six) months.
3. I do hereby submitting the documents (Self attested photocopy): i) DOB proof, ii) Aadhaar / Epic card, iii) All relevant Mark sheets and certificates, iv) Working Experiences.
4. I hope you will give me an opportunity to serve you to the best of my ability and knowledge.

Place:
Date:

[Handwritten Signature]
10/8/22



(Signature of the Applicant)

General rules & information for the applicants:

1. Only Indian national are eligible to apply.
2. Eligible candidate should apply in the prescribed format as given in the website <https://www.dhgmc.edu.in> / www.wbhealth.gov.in
3. Only offline application will be accepted, application forms not properly filled in or incomplete application forms are liable to be cancelled.
4. The age calculation will be done as on **01/01/2022**.
5. Candidates will submit the duly filled application form along with all relevant supporting self-attested documents in a sealed envelope to the **Office of the Principal, Diamond Harbour Govt. Medical College & Hospital, Newtown, Harindanga, Diamond Harbour Road, South 24 Parganas, PIN- 743331** (All working days between 11:00 AM to 04:00 PM except Sunday & Holidays) within 31/08/2022 up to 04:00 PM through **Registered Post / Speed Post (Others communication will be not accepted)**. Application submitted beyond **31/08/2022 will be rejected**. The envelope should be accepted only if it's found superscripted with "Application for the post of". Application received after last due date & time will not be accepted & will automatically returned back. The department will not be responsible for any postal delay.
6. Last date of application **31/08/2022 up to 16:00 hrs**.
7. One envelope must not contain more than one application.
8. No separate admit card will be issued for eligible candidates. **Only shortlisted candidates' list will be published at <https://www.dhgmc.edu.in> & <https://www.wbhealth.gov.in>** for Computer Skill Test / Interview as the case may be. Candidates are instructed to follow the websites regularly for any future communication. Copy of the offline application to be kept properly at candidate's end for the documents verification / interview / computer skill test / as the case may be.
9. The Recruitment Committee reserve the right to cancel the recruitment process at any stage without assigning any reason whatsoever.
10. Original testimonials will be verified once the applicant will be selected or eligible in the selected panel. The marks given by the candidate in the offline application procedure is considered for preparation of the entire process of recruitment.
11. No TA/DA will be paid to the candidates for appearing in the Skill Test / Interview process.
12. The original of each of the following documents stated below must be brought for verification whenever asked for:
 - Photo proof identity card (Any one- Passport/ Voter card/ AADHAR Card/ PAN card/ Driving License)
 - Proof of address (Any one- Passport/ Voter card/ AADHAR Card/ Driving License)
 - Age proof certificate [Admit card of Madhyamik (Secondary) OR equivalent examination]
 - Mark sheets with certificates of all examination quoted by the candidate.
 - Computer Application certificate should be submitted as per requirement.
 - All the experience certificate issued and stamped by the appropriate authority of recognized institution starting from oldest to latest.
13. If the application details submitted by the applicant differ with the original testimonials, that application shall liable to be cancelled.
14. The decision of the Selection Committee will be final.
15. During the recruitment process, if new vacancies created for above mention post, selection of candidates will be made from the panel prepared for this recruitment notice.
16. If the performance of any selected candidate is found to be not satisfactory, the appointing authority may terminate the service without any prior intimation and next candidate from the panel will be called.



Principal
Diamond Harbour Govt. Medical College & Hospital
Diamond Harbour, South 24 Parganas

Memo No: DHGMC/2022/1023/1(20)

Date: 10/08/2022

Copy forwarded for information and necessary action to:

1. The Director of Medical Education, Dept. of H& FW, Govt. of WB, Swasthya Bhawan, Kolkata – 91
2. The Director of Health Services, Dept. of H& FW, Govt. of WB, Swasthya Bhawan, Kolkata – 91
3. The MSVP, Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour, South 24 Parganas.

The Dy. Director of Medical Education, Swasthya Bhawan, Kolkata- 91

The District Magistrate, South 24 Parganas.....with a request for wide publication and to publish in district website.

6. The Chief Medical Officer of Health, Diamond Harbour Health District, South 24 Parganas....with a request for wide publication.
7. The Sub Divisional Officer, Diamond Harbour Sub Division, South 24 Parganas.....with a request for wide publication.
8. The SDPO, Diamond Harbour Sub Division, South 24 Parganas.
9. The HOD, Dept. of Microbiology, DHGMCH, Diamond Harbour, S 24 Pgs.
10. The Deputy Superintendent, Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour.
11. The Deputy Superintendent (NM), Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour.
12. The Nursing Superintendent, Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour.
13. The Accounts Officer, Diamond Harbour Govt. Medical College, Diamond Harbour, South 24 Parganas.
14. The Accounts Officer, Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour, South 24 Parganas.
15. The District Information & Cultural Officer, South 24 Parganas.with a request for wide publication and to upload the same in the departmental website.
16. Mr. Arup Goswami, IT Expert, Diamond Harbour Subdivision, Diamond Harbour.
17. IT Cell, Dept. of Health & Family Welfare, Govt. of West Bengal, Swasthya Bhawan, Kolkata - 91....with a request to publish in the departmental website.
18. Website of DHGMCH (www.dhgmch.edu.in).
19. Notice board of DHGMCH, Diamond Harbour.
20. Office copy.



[Handwritten Signature]
Principal
Diamond Harbour Govt. Medical College & Hospital
Diamond Harbour, South 24 Parganas
[Handwritten Date: 15/8/2022]