



Memo No.: DHGMC/2025/ 1670

Date: 09.06.2025

**NOTIFICATION**

The undersigned invites application from the candidates for the recruitment of **EIGHT (8) NON STIPENDARY Dental House staff** at Diamond Harbour Govt. Medical College & Hospital. Interested candidates are directed to communicate the office of the undersigned along with filled up Proforma attached herewith along with the following documents (original and self-attested Xerox copies of each document).

1. Age proof.
2. All B.D.S. Mark Sheets.
3. B.D.S. attempt certificates.
4. B.D.S Internship completion certificate.
5. Updated registration certificate.
6. Aadhaar Card and Pan Card.
7. Gold medal / Honours certificates if any.

Application will be received from 10.06.2025 to 14.06.2025 till 12 pm at undersigned office, receiving desk (Academic Building).  
No prayer from any applicant will be entertained after the above date.

Interview will be held on 16<sup>th</sup> June, 2025, 1.00 pm onwards at Central Library, 2nd floor, Academic Building, DHGMCH, Diamond Harbour.

Important instruction –

1. The initial engagement will be for the period of 6 months.
2. No stipend will be paid to him/her by the authority for non-stipendiary post.
3. No accommodation will be provide to him/her.
4. Those who have completed 6(six) months House staff in any Medical College will be considered later, if vacancy persists from fresh candidates.
5. In case of his/ her willingness to discontinue in the said assignment, he/ she must intimate the undersigned through proper channel 15 (fifteen) days before tendering his/her resignation as non-stipendiary house staff.
6. The authority can terminate his/her non stipendiary house staff ship issuing notice and is not liable to explain or so reason therefore.
7. The candidates must have complete BDS Internship from recognized university of India.
8. The selection will be made on the basis of academic qualification and performance of the candidate before the interview board.
9. Age limit of the candidate is stipulated as not exceeding more than thirty five (35) years as on date of appointment.
10. Wrong declaration/ submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage in addition to suitable legal action.
11. The Head of Institution reverse the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all application received without assigning any reasons or notice etc.
12. All original documents have to be produced before the interview board for verification.
13. The decision of the competent authority regarding selection of the candidates will be final and no representation will be entertain in this regard.
14. No T.A. /D.A. Will be paid for attending the interview.



15. The candidates have been selected maintaining the selection criteria ( rules and regulations) as laid down in the order of the Department of Health & Family Welfare, Govt. of West Bengal ( memo no.- ME/HS-03-10/M/616 DATED-25/04/2013) of the DME and Ex Officio Secretary Govt. of WB and (memo no.- HF/O/Infra/10/W-03/07 Dated-17/09/2007) of the O.S.D and Ex-Officio Special Secretary Govt. of WB, Dept. of Health & Family Welfare.

20/04/2025

Principal

Diamond Harbour Govt. Medical College & Hospital

Diamond Harbour, South 24 Parganas.

Diamond Harbour Govt. Medical College & Hospital  
Diamond Harbour, South 24 Parganas

Enclose: application form.

Memo No.: DHGMC/2025/ 1670 /1(8)

Date: 09.06.2025

Copy forwarded for information and necessary action to:

1. The Director of Medical Education, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kol- 91.
2. The Director of Health Service, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kol- 91.
3. The MSVP, Diamond Harbour Govt. Medical College & Hospital.
4. The HOD, Concern Dept. DHGMCH, Diamond Harbour.
5. Accounts Officers, DHGMC & DHGMCH.
6. The Treasury Officer, Diamond Harbour.
7. IT Cell, DHGMCH.
8. Office file

09/06/2025

PRINCIPAL

Diamond Harbour Govt. Medical College & Hospital

Diamond Harbour, South 24 Parganas.

Diamond Harbour Govt. Medical College & Hospital  
Diamond Harbour, South 24 Parganas

# **Application for the post of Non-Stipendiary Dental House Staff**

## **DIAMOND HARBOUR GOVT. MEDICAL COLLEGE & HOSPITAL**

(FILL IN BLOCK LETTER)

09/6/2023  
Principal  
Diamond Harbour Govt. Medical College & Hospital  
Diamond Harbour, South 24 Parganas

1. Name:

2. Father's Name:

3. Residential Address: VILL: \_\_\_\_\_ P.O: \_\_\_\_\_  
P.S: \_\_\_\_\_ District: \_\_\_\_\_ PIN: \_\_\_\_\_

4. Mobile Number:

5. Email ID (BLOCK LETTER):

6. Registration No:

6.1: Date of Birth:

7. B.D.S. College Name:

8. University Name:

9. Internship Completion Date:

1	BDS Final Year Total marks. F.M.1200 (Oral. Surg.-200, Prosthodontics.-200, Orthodontics.-200, Paedodontics.-200, Periodontics.-200, Conserv.Dent.-200)	
2	No of chance lost during BDS course	
3	No of Gold Medals secured during BDS course	
4	No of Honours secured during BDS course	
% OF TOTAL MARKS (FOR OFFICE USE ONLY)		

### **Declaration:**

- I do hereby declare that the above mentioned information are true to the best of my knowledge and belief. If any of the information is found incorrect or false at any stage of recruitment process then the authority has the right to reject my candidature.
- I do hereby submitting the documents (Self attested photocopy) :I) All mark sheets of BDS examinations. ii) Documents of honors & gold medal. iii) Madhyamik admit card for DOB proof, IV) Internship completion certificate. v) Medical registration certificate of WBDC/MCI. Vi) Chance /Attempt certificate for BDS examinations. Vii) Aadhaar / Epic card, viii) Pan Card.
- I hope you will give me an opportunity to serve you to the best of my ability and knowledge.

Thanking you

Place:

Date:

(Signature of the Applicant)