

পশ্চিমবঙ্গ সরকার

স্বাস্থ্য ও পরিবার কল্যাণ দপ্তর

অধ্যক্ষেরকরণ

ডায়মন্ড হারবার গভর্নমেন্ট মেডিক্যাল কলেজ ও হাসপাতাল

হরিণডাঙ্গা, নিউ টাউন, ডায়মন্ড হারবার

দক্ষিণ ২৪ পরগণা, পশ্চিমবঙ্গ- ৭৪৩৩৩১

দূরভাষ- (০৩১৭৪)-২৯৯-৯৫০

ইমেল- diaharmc@gmail.com



Government of West Bengal

Department of Health & Family Welfare

Office of the Principal

Diamond Harbour Govt. Medical College & Hospital

Harindanga, New Town, Diamond Harbour

South 24 Parganas, West Bengal- 743331

Telephone: (03174)-299-950

Email: diaharmc@gmail.com

Memo No: DHGMC/2023/E-tender-OCT/ 2111

Date: 01/12/2023

E-TENDER NOTICE (NIT No: 04/2023-24) FOR PURCHASE AND INSTALLATION OF ONE (1) CONFOCOAL LASER 3D SPECTRAL DOMAIN OCULAR COHERENCE TOMOGRAPHY AT OPHTHALMOLOGY DEPARTMENT OF DIAMOND HARBOUR GOVERNMENT MEDICAL COLLEGE & HOSPITAL, DIAMOND HARBOUR SOUTH 24 Pgs, Pin - 743331 (Through Pre – Qualification) (Submission of Bid through NIC e- tender portal)

The Principal Diamond Harbour Govt. Medical College, Diamond harbor – 743331, is going to float e-tender on behalf of the Health & Family Welfare Department, Government of West Bengal for obtaining the rate of Equipment as per list from bonafide Manufacturer/Direct Importer / Authorized Distributors bearing order no HFW-46030(13)/27/2023/M/2865 Dated 03/11/2023. Necessary earnest money to be submitted for participation in the Tender is appended in the table below. Exemption of EMD is applicable for agencies having valid, item specific certificate issued by appropriate authority of Govt. of West Bengal. /Govt. of India.

| Sl. No. | Equipment Name | Department | Quantity | Earnest Money |
|---------|--|------------------------|----------|--|
| 1. | CONFOCOAL LASER 3D SPECTRAL DOMAIN OCULAR COHERENCE TOMOGRAPHY | Dept. of Ophthalmology | 01 set | Rs. 1,20,000 /- (Rupees One Lakh Twenty Thousand Only) |

All bidders must complete their technical demonstration of their quoted items with in ten (10) days from the date of opening of Technical Bid to the concern dept.

1. General Instruction :

In the event of e-filing, intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of digital signature certificate. The abridge e-tender notice will be available in the departmental and Diamond Harbour Govt. Medical College website: www.wbhealth.gov.in, <http://wbtenders.gov.in>, www.dhgmcc.edu.in & www.wbalp.nic.in for information to the interested bidders.

2. Submission of Bids:

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed, in the website: <http://wbtenders.gov.in> . All papers must be submitted in English language.

3. Times Schedule:

The time schedule for obtaining the bid documents, pre bid meetings, registration with the tendering authorities, the submission of bid and other documents etc, will be as per **the list provided in clause no 23** as given below. Bidder are instructed to wait for uploading any corrigendum arising during pre-bid meeting, before submitting their bid online.

4. Eligibility for Quoting:

Only Manufacturers or its subsidiary in India /Direct Importers/ Manufacturer's authorized Distributors or business partner or agency are eligible for quoting. The price is to be quoted in Indian Rupees including cost of insurance, packing, forwarding, freight charges, clearing charges and installation of the new instrument and exclusive of GST and other taxes which are to be quoted separately in the BOQ. Agency commission is not permissible. All the categories of the bidders should agree to remain responsible for providing Comprehensive Maintenance Services.

5. Submission of Tender:

The tender is to be submitted in Two Bid System (Technical Bid or BID A& Financial Bid or BID B).

(A) Technical Bid or BID A:

"BIDA":PART 1

File containing Technical Bid only – single file with multiple scanned pages containing Statutory and My documents separately.

(a) **STATUTORY** Cover containing the following documents:
(SINGLE FILE/MULTIPLE PAGE/SCANNED)

Essential requirements of the tendering firm for participation” shall contain all papers related to the essential requirements of the tenderer for participation in the tender viz.

| Sl. No. | Particular | YES/NO | Page No. |
|---------|--|--------|----------|
| 1. | Dully filled in CHECK LIST in the prescribed format. Page number of documents must be mentioned in the check list before uploading the same. | | |
| 2. | Application in the prescribed format given in ANNEXURE- I | | |
| 3. | Quality Certification of Equipment –ANNEXURE- IV | | |
| 4. | Copy of agreement between the manufacturer and Distributor in ANNEXURE- VIII | | |
| 5. | No conviction certificate in the form of an Affidavit as per ANNEXURE- II | | |
| 6. | A Proof of submission of applicable EMD | | |

(b) **NONSTATUTORY/MYDOCUMENTS** Cover Containing the following documents:

| Sl. No. | Category | Sub Category | Sub Category Description | Page No. |
|---------|-----------------|-----------------------------|--|----------|
| A | Certificates | A 1. Certificates | PAN Card of the authorized signatory | |
| | | | Professional Tax Registration certificate | |
| | | | Technical Specification Form-ANNEXURE-V | |
| | | | Consumables /spares –ANNEXURE-VI a & b | |
| | | | GST registration certificate | |
| B | Company Details | B 1. Company Details. | Certificate of country of origin | |
| | | | Trade license in the name of participating firm | |
| C. | Credential | C.1. Credential 1 | Manufacturing license with validity | |
| | | | Import License with validity (For importer) | |
| | | C.2. Credential 2 | Manufacturer’s guarantee (In case of distributors and direct importer to be obtained from manufacturer) | |
| | | | A declaration in respect of existence of a fully equipped service centre in or around Kolkata in respect of the relevant item (With details) | |
| D. | Financial Info | Payment Certificate | Income Tax returns submitted for last three assessment years | |
| | | Audited P/L & Balance Sheet | P/L & Balance sheet for submitted for last three assessment years Turn Over Certificate- ANNEXURE-VII | |

Essential requirements of the tendering firm for participation” shall contain all papers related to the essential requirements of the renderer for participation in the tender viz.

Bid A: Part II

Technical specification of instrument (in PDF/Excel format. Must mention Make, Model, Exact features of the offered item against each point given in the specification chart) as attached with this bid document as Addendum I. **Improper filling &/or suppression of facts/false statement will lead to disqualification and penalty in the form of permanent black listing.**

(B) Financial Bid or BID B:

COVER "B": Separate file containing financial document only.

(a) Financial Bid: BOQ in INR (in excel sheet)

The folder marked as "Financial Bid" shall containing ALL INCLUSIVE PRICE in INR only and should include base price along with the cost of allied works and services which are to be undertaken (like installation, commissioning, of equipment or PC etc.), cost of insurance, packing forwarding, delivery charges, clearing charges of the new instrument to be purchased. **GST and any other applicable tax should be quoted separately. Five years CAMC rate should also be quoted separately** in the template for bill of Quantities (BOQ). L1 bidder will be determined on the basis of cost inclusive of all types of charges except GST. No hard copy of any submitted bid is required to be sent to this office address but if required during verification after opening the bid for comparison, the inviting authority may sought for the said copy. **If any bidder fails to submit the required hard copy of any document sought for after opening the bid (Submitted online along with bid), his bid may be considered cancelled.**

6. Evaluation of Tender: During tender evaluation process, "Bid A" will be opened first. Those tenderers who would qualify the statutory & Non statutory requirements including sample verification /demonstration on the basis of technical and commercial documents will be identified and "Bid B" i.e. financial bid of only those qualified bidders will be opened. Verification of hard copies of the audited balance sheet and Profit & Loss Accounts of the tenderers for the last three years will be made if deemed necessary before opening the Financial Bid (Bid B) of the technically qualified bidders if found suitable on the basis of above pre-qualification, the tenderer quoting the lowest rate, will be considered as successful. . The Sample demonstration will be done after 10 days of opening of technical bid (online/ off line as deem fit), if online demonstration, One representative from each bidder must present before the technical expert members of the tender selection committee at the Academic building positively so that the representative of the concerned will make liaison with their service areas on convened date & time for having successfully performance demonstration of offered equipment at this institution. If offline, all bidders are to attend the sample approval demonstration positively within the stipulated date & time as notified by the undersigned, fail to get any response from the bidder (s) will presume to declare unresponsiveness of the bidder (s) and the tender selection committee will bind to finalize the tender without further correspondence from this end.

The bidder should also note that conducting demonstration of offered equipment would not ensure technical qualification. A bidder non-complying with the tender requirements would be liable to be disqualified at any point of time during technical evaluation, without any further notice

7. Earnest Money:

The earnest money of the tenderer is liable to be forfeited if the tenderer withdraws his tender as a whole or for any particular item or items at any stage after opening of the tender or fails/refuses to enter into written agreement for any or all of the items of his accepted bid within the time specified when requested to do so or fails to furnish Performance Bank Guarantee within the stipulated time. **EMD should be deposited online in the Pooling Account of Government of West Bengal maintained at ICICI Bank, RN Mukherjee Road Branch in the manner as prescribed in Government Order No. 3975-F(Y) dated 28/07/2016. (Order Copy is available at the site –www.wbfin.nic.in)** Hard copy of Bid A should reach the office on or before the stipulated date as mentioned in clause 23.

8. Rate :

The price is to be quoted in INR only including cost of insurance, entry tax, packaging, forwarding, delivery charges, clearing charges and installation of the new instrument. The rate should be furnished inclusive of base rate and taxes, Transportation cost, Insurance, Testing charges, Incidental charges etc. but excluding GST and any other applicable taxes etc. which should be quoted separately in the template for Bill of Quantities (BOQ).

9. Order & Supply:

The tendering authority has the liberty to ask for **performance demonstration** of any item during any stage of the tender process, before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder. Orders for supply of the approved products will be placed with the successful tenderers after execution of agreements and such supply shall have to be made in such installments as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The equipment is to be transported in such packaging so as to avoid damage to primary package of manufacturer. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

10. Withdrawal / Cancellation & Purchase Policy of Tendering Authority:

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the tenderer will not be allowed.

Purchase will however be made following the existing purchase policy of the Govt. Of West Bengal and its amendment(s) made from time to time. The purchase policy of the state Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500-F dated 19.11.04, 5400-F(Y) dated 25/06/2012 and subsequent relevant orders should be observed in considering the tenders.

11. Important Instruction with regard to Submission of Tender:

The rate should be quoted in Indian Rupees for a particular brand or model (model no. of the offered item only must be mentioned in the appropriate column of the "Tender Form" Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model no. etc. Detail information regarding the manufacturer and the item quoted in the "Tender Form" should be furnished.

12. Spare Parts:

The bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment and the complete system for at least Eight years (3 years + 5 years CMAC) on a continuing basis. However, this does not relieve the supplier of any warranty obligation under the contract.

13. Guarantee/Warranty Period:

The machine/Instrument should be covered by free on-site comprehensive Warranty for Three years after successful installation. The tenderers must quote for 5 (Five) years' comprehensive on-site AMC of entire system (Including all spares & Labour) after the date of completion of free warranty period. The CAMC charges for 5 years to be quoted in the BOQ, will however be determined as per Government order no. **10% cost of procurement of this equipment** (including cost of installation) please follow Finance Department order no 3482-F(Y) Dated 25.05.2023.

- I) If any fault is found then their rectification should be advised to the college.
- II) The period must not be more than two week for such communication from finding of the fault.
- III) Any lacuna or lacunae noticed in the functioning after the installation as a result of any design or other feature fault shall be rectified by the supplier free of cost within 72 hours of call log.

14. After Sales Services and Maintenance Contract:

After sales service must be provided by the supplier, during and after warranty period of the equipment. Selected vendor will remain liable to attract penalty for violation of machine downtime as per agreement. The selected or his authorized servicemen has to attend the machine within 72 hours of call log. It is desirable to have a fully equipped service center in or around Kolkata. **Manufacturer must conform to the quality assurance and maintenance FDA/European CE certification (4 digit Notification) and others if any as specified is a must in quoted items.**

15. Delivery, Installation and Commissioning:

- I) Delivery of the goods at the purchaser's premises shall be completed by the supplier in accordance with the terms specified by the purchaser.
- II) The installation, testing and commissioning of the proposed system shall be completed in accordance with the order.
- III) All items are to be delivered within six weeks from the date of placement of order.

IV) In case of distributor, the firm should be direct distributor of manufacturing unit. **Sub distributor authorization by distributor will not be accepted at all.**

16. Penalty Clauses:

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT / MISLEADING DOCUMENTS:
If during the tender process or at any stage during the validity of the tender period, it is found that a tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated false/misleading/fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of earnest money, forfeiture of Performance Bank Guarantee if enlisted as a supplier in addition to any other legal action against the firm.

17. Appeal:

Appeal against the decision of the Principal, Diamond Harbour Govt. Medical College, Diamond Harbour, and then to impose such a penalty will lie with Tender Selection Committee. Review against the decision of the Tender Selection Committee (TSC) will lie with Health & F.W. Dept. of the Govt. Of West Bengal. The Special Secretary / Secretary/ Principal Secretary will be the appellate authority within the Department of Health & Family Welfare, Government of West Bengal, before imposing any penalty as per clauses 20,21 and 22 the concerned supplier may appeal to the authority citing the proper reasons for non-imposing the penalty as stated.

18. Agreement:

On a tender being accepted, intimation of acceptance will be forwarded to the tenderer by Principal, Diamond Harbour Govt. Medical College, Diamond Harbour. After communication of the same, the tenderer will have to execute agreement in the prescribed form with the principal, Diamond Harbour Govt. Medical College, Diamond Harbour, in case any direct purchasing unit wishes to go for a separate agreement, the head of the purchasing unit must get written permission to that effect from his controlling authority. This present document and the tender forms filled in by the tenderer or copies thereof in so far as they are not inconsistent with these terms & conditions will be incorporated as part of the agreement. Such agreement will be binding on the tenderer.

19. Validity Period Of Agreement:

The contract period will be 03 (Three) years from the date of finalization of tender which can be extended for a further period of 6 months if Tender Selection Committee feels necessary.

20. Performance Bank Guarantee:

The performance bank guarantee will be mandatory for all supplier and will not be waived in any case. The successful tenderers shall be required to furnish the 'Performance Bank Guarantee' from any Nationalized/Scheduled Bank acceptable to Govt. of West Bengal for Three years @ 3 % of quoted base rate per item for which the tenderer has been selected as supplier. The performance bank guarantee will have to be renewed after completion of free Warranty period, for additional 5 (Five) years under the paid CMAC period before transfer of the CMAC amount to bidder's account. Mentioning of West Bengal Government Pooling Account for Performance Bank Guarantee No. 000605030134 IFS Code ICIC0000006 MICR 70229002 at ICICI Bank, R.N Mukherjee Road Branch, Kolkata on the body of Performance Bank Guarantee is made mandatory vide Finance Department GO no. 2691-F(Y) dated 02/05/2017.

21. Inspection :

Before submitting the tender, the intending tenderers should thoroughly get acquainted themselves with the proposed supply and installation by local inspection of site and take into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

22. Payment Terms:

Payment will be made electronically by Govt. of West Bengal, approved system after execution of due supply and successful installation as ordered, subject to:

- i. Submission of Performance Bank Guarantee in terms of **Clause 20** and subject to penalty clause in terms of **Clause 16**.
- ii. Supply of the materials as per specification as provided in the tender documents and the catalogue. Supply of the materials must be made within the stipulated period as specified in the work orders.

iii. On being selected, the successful vendors will have to submit one application to the Principal, Diamond Harbour Govt. Medical College & Hospital, Diamond Harbour, stating the name of the payee/recipient, Bank account no with IFS code of the payee/recipient for making e-payment. Payment will only be released after satisfactory installation and verification of following items-

- a) **Supplier's invoice in original.**
- b) **Challan and installation certificate.**
- c) **Any other thing of importance on the discretion of college Authorities.**

23. Dates & Information :

| Sl. No. | Item | Dates |
|---------|---|------------------------|
| 1 | Date of uploading of N.I.T. documents (Online) from this. | 05.12.2023 at 12 noon |
| 2 | Documents download start date (Online). | 05.12.2023 at 12.30 PM |
| 3 | Date of hosting of documents at Departmental Website (www.wbhealth.gov.in). | 05.12.2023 at 12.30 PM |
| 4 | Date of Pre Bid Meeting and workshop with the intending bidders at the office of the Principal, Diamond Harbour Govt. Medical College, Diamond Harbour. | 07.12.2023 at 12 noon |
| 5 | Bid Submission Starting (Online) | 05.12.2023 at 12.30 PM |
| 6 | Bid Submission Closing (Online) | 22.12.2023 at 5.00PM |
| 7 | Bid opening technical bid (Online) (Bid: A) | 26.12.2023 at 12 noon |
| 8 | Date of uploading list for Technically Qualified Bidder (Online) (Bid A) | To be notified later |
| 9 | Date & for opening of Financial Proposal (Bid B) (Online) | To be notified later |
| 10 | Date of uploading of list of bidders along with the approved rate | To be notified later |

Principal, Diamond Harbour Govt. Medical College, Diamond Harbour, reserves, the right to change the above schedule in case of any exigencies after putting up a notice in the departmental website and Notice Board of DHGMC, Diamond Harbour.

24. Validity of Tender :

- i) Bids shall remain valid for a period of 3 (Three) years from last date of online submission of bid. A bid valid for a shorter period than specified in previous lines shall be rejected by Tender Selection committee as non-responsive. No informal tenderer will be entertained in the bid further.
- ii) During the scrutiny, if it comes to the notice of tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
- iii) Prospective bidders must take training from authorized agencies before submission of their bids.
- iv) The Tender Selection Committee (TSC) reserves the right to cancel the N.I.T due to unavoidable circumstances and no claim in this respect will be entertained.

25. NO-CONVICTION CERTIFICATE:

No conviction certificate in the form of An Affidavit is to be submitted in the prescribed Pro-forma as Annexure-IV attached herewith from Notary Public/ Judicial Magistrate/ Executive Magistrate.

26. Requirements: As per Annexure-A

Annexure-A

| Sl. No. | Name of the Items | Quantity |
|---------|---|----------|
| 1 | CONFOCAL LASER 3D SPECTRAL DOMAIN OCULAR COHERENCE TOMOGRAPHY | 01 Set |


Technical Specifications of CONFOCAL LASER 3D SPECTRAL DOMAIN OCULAR COHERENCE TOMOGRAPHY

| Type | Spectral Domain 3D OCT. | Bidders Deviation if any |
|--------------------------------------|--|--------------------------|
| Principal | Confocal Laser Scanning or LSO (Line scanning ophthalmoscope). | |
| Motion Artifact | Real time DUAL beam Eye- tracking to eliminate motion artifacts. LIVE fundus during alignment and OCT capturing both. | |
| Smallest measurable change | 1 to 2 microns. | |
| Max A-Scan Rate | 40,000/sec or more. | |
| Section Scan Size | 30°/20 ° /15 ° (4.5mm-9mm) or more. | |
| Peripheral OCT | Should be included. | |
| Scan Patterns | Present as well as User-defined, Circle and Volume scans. | |
| Pupil Diameter | Imaging/scan should be independent of pupil diameter. | |
| Separate EDI Mode | Separate Enhanced depth Imaging for deeper retinal layer scan (Choroid layer imaging) at any part of Retina. | |
| HR Scan | Should be possible at any location of the field and not limited to Fovea. | |
| Fixation | External and Internal Fixation lights. | |
| Image Displays | OCT B Scan taken in acquisition mode – RNFL in gray scale and colour. | |
| | 3 D view with cube, surface, single slice, grid, Y- Scale, movie options. | |
| | Thickness profile with automatic as well as manually adjustable segmentation line. | |
| | Thickness Maps with overlay in Fundus images. | |
| Transverse section | OCT Should have transverse section facility. | |
| Transverse Resolution | Less than 6 micron. | |
| Axial Resolution | Less than 4 micron. | |
| Progression | Should be possible to track by measuring the SAME section over a period of time. Comparisons of 2 or more scans within a progression series, automatic registration. | |
| Thickness map retina | The machine should have facility of to show Thickness map of each layer. | |
| Thickness map of RNFL | The machine should have facility of to show Thickness map of RNFL separately. | |
| Thickness map OF Ganglion Cell layer | The machine should have facility of to show Thickness map of Ganglion Cell layer separately. | |
| Thickness map of IPL layer | The machine should have facility of to show Thickness map of IPL layer separately. | |
| Image brightness | Automatic Control | |
| Built in Reports | Patient information, Diagnosis and comments. | |
| | Single visit reports with single OCT B scans. | |
| | Follow up reports showing progression and Retinal Thickness Change Analysis. | |

| | | |
|---------------------------------|--|--|
| | Thickness Map Reports. | |
| | 3 D View Report. | |
| | RNFL Report. | |
| | Colour or Pseudo Colour Fundus Image. | |
| Asymmetry Analysis for Glaucoma | Combined RNFL and Asymmetry Analysis Report. Single Eye and Both Eyes Asymmetry Analysis Report. | |
| Certificates | US FDA, CE and ISO approved. | |
| Hardware Configuration | PC workstation with inkjet colour printer. | |
| Warranty | 3 years | |

N.B.- If the bidder has any deviation in the technical parameters that must be proved for betterment of the equipment at demonstration stage.

27. Imposition of restriction on bidder as per memorandum bearing west Bengal Finance Department memo no 202-F(Y) Dated 18.01.2021 with F.No 6/18/2019-PPD Dated 23.07.2020 of Ministry Of Finance , Government of India where has been clearly mentioned that nay bidder from a country which shares land border with India will be eligible to bid in any procurement whether of goods, services (Including consultancy services and non-consultancy services) or works (including sub-contracts and turnkey projects) only if the bidder is registered with the competent authority.
28. **The Checklist Must be filled up with page marking by all prospective bidder(s).**



 01/12/2023
Principal
Diamond Harbour Govt. Medical College & Hospital
Diamond Harbour, South 24 Parganas

Memo No: DHGMC/2023/E-tender-BM/ 2111 .1(13)

Date: 01/12/2023

Copy forwarded for information & necessary action to:

1. The Director of Medical Education, Govt. of West Bengal, Dept. of Health and Family Welfare, Swasthya Bhawan, GN-29, Sector-V, Salt Lake City, Kolkata-700 091.
2. The District Magistrate, South 24 pgs.
3. The Medical Superintendent-cum-Vice Principal, DHGMCH, South 24 pgs.
4. The Sub Divisional Officer, Diamond Harbor, South 24 Parganas
5. The HOD, dept. of DHGMC&H, Diamond Harbour.
6. The Addl. Superintendent, DHGMC&H, Diamond Harbour.
7. The Accounts Officer, DHGMC, S 24 Pgs.
8. The Assistant Superintendent (N.M), DHGMCH, Diamond Harbour.
9. All members of the Purchase & Tender Committee, DHGMC, S 24Pgs
10. IT Cell, Department of Health & F.W. Swasthya Bhawan- with a request to upload this notice in the Health Departmental website.
11. The District Information Officer, NIC, South 24 pgs. Collectorate Bldg., Alipore –with a request to upload this notice in the Departmental website.
12. Notice Board, DHGMC, Diamond Harbour.
13. Office Copy.


 01/12/2023
Principal
Diamond Harbour Govt. Medical College & Hospital
Diamond Harbour, South 24 Parganas

Principal
 Diamond Harbour Government Medical College & Hospital
 Diamond Harbour, South 24 Parganas

ANNEXURE-I

APPLICATIONFORMAT

(To be furnished in the Company's official letter pad with full address and contact no. etc.)

To
The Tender Inviting Authority.....
.....
.....

Ref: Your e-tender document No. _____ dated _____

Sub:NIT for procurement of _____
in Diamond Harbour Government Medical College & Hospital, Diamond Harbour, South 24 Parganas.

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of.....in the capacity of duly authorized to submit the offer.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items and assured supply as per Table (Item Specification)
4. We propose that the order and bill should be raised in our name.
5. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.
6. We understand that :
 - a. Tender Selection Committee can amend the scope & value of the contract bid under this project.
 - b. Tender Selection Committee reserves the right to reject any application without assigning any reason;

Date:-

Signature of applicant including title
And capacity in which application is made.
Contact no:
Mobile:
Email address:

ANNEXURE-II

Draft Affidavit Proforma

I, Sri/Smt.
The Managing Director/Proprietor (etc.) of the Firm.
.....(Name of the firm)
At (address).....
P.O.....
P.S.....Dist.....do here by solemnly
Affirm and declare as follows:

- a. That I am not under conviction of any offence making myself liable to be disqualified to supply of the items etc. to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
- b. My Firm has not been blacklisted at present as a whole or for any item/ items as quoted in this tender by any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States in India.
- c. That no case is pending against me or against my Firm in any criminal court of law in connection with the supply of Surgical/hospital equipment/Instruments to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, please state the details).
- d. That, I declare that the item or items quoted by me confirms the specification given in the NIT document or higher standard relating to the specification is provided.
- e. The duly authenticated Technical Data Sheet is uploaded conforming to the prescribed standard.
- f. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tenders submitted by me cancelled and make me liable for penal/legal action as per law of the country.
- g. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Deponent

ANNEXURE-III

FORM

EXPERIENCE PROFILE/ PERFORMANCE STATEMENT FORM

1. Name of the Firm: _____

2 Bidder must have supplied Medical equipment in Hospitals in India which the tender has been floated during the last 3 (three)

Financial Years (FY). Order copy with proof of payment/ order copy with installation certificate to be furnished..

| Order placed by (Full address of purchaser) | Order no & date | Description & quantity of ordered items | Value of Order Rs. | Date of completion of Delivery | | Remarks indicating reasons of late delivery, if any | Was the supplies of goods satisfactory |
|---|-----------------|---|--------------------|--------------------------------|--------|---|--|
| | | | | As per Contract | Actual | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Note: a] Certificate from the employers to be attached

b] Non-disclosure of any information in the Schedule will result in disqualification of the firm.

Date:

Signature and seal of the Tenderer

Countersigned by and seal of Chartered Accountant

ANNEXURE-IV

FORM

DECLARATION OF QUALITY CERTIFICATION OF EQUIPMENT

(To Be Notarized)

AFFIDAVIT

I am the authorized signatory of -----, (name of Company) and in the context of supply and/ or installation of the ----- (Name of the Equipment, Name of the offered model) which is an (name of class) solemnly affirm and declare as follows:

1. That the device is in conformity with the requirements of the medical devices directive 93/42/EEC which apply to it.
2. That the above mentioned model of (Name of the Equipment) is CE (European Conformity) approved.
3. That the vendor company and /or supplier on whose behalf I am the authorized signatory admit the responsibility on the subject relating to the standard and safety of the equipment.
4. That the original copy/ photo copy of the CE certification of the offered model is enclosed and / or shall be subject to inspection on demand.
5. That the statements made in the above paragraphs are true to my knowledge and belief

DEPONENT”

ANNEXURE-V

TECHNICAL SPECIFICATION FORM

(Technical Compliance Statement)

Tenderers must complete the right column of the below table and the compliance confirmation statement as included, Schedule of Requirements; Technical Specifications.

Schedule No. : Equipment: Offered Model:

| SI No | Technical Specification as proposed | Technical Compliance | Remarks |
|-------|-------------------------------------|----------------------|---------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

THE OFFERED PRODUCTS ARE IN ACCORDANCE WITH THE REQUIRED SPECIFICATIONS AND TECHNICAL REQUIREMENTS:-

YES / NO

ANY DEVIATIONS MUST BE LISTED BELOW:

ANNEXURE VI

(A) PRICES FOR CONSUMABLES FOR EACH SCHEDULE

| SI No | Items | Basic Price of 1(one) number in INR excluding GST |
|-------|-------|---|
| | | |
| | | |
| | | |
| | | |

NOTE: The Tenderers should furnish the price of all the Consumables of the offered model in a separate sheet as applicable, if not, strike out. If any Tenderer do not submit the price of any of the consumables, it will be presumed that those Consumables shall be supplied FREE OF COST by the Tenderer during Warranty & CMC period.

(B) PRICES FOR SPARES FOR EACH SCHEDULE:-

| SI No | Items | Basic Price of 1(one) number in INR excluding GST |
|-------|-------|---|
| | | |
| | | |
| | | |
| | | |

Name of the Firm with Seal

ANNEXURE – VII

TURNOVER CERTIFICATE

I certify that Average Annual Turnover of (insert the name of the company) in India in medical equipment division during the last 3 Financial Years (2018-19, 2019-20, 2020-21 or 2019-20, 2020-21, 2021-22) is Rs.

..... as per the Audited Accounts of the Organization.

Signature and seal of Chartered Accountant with MRN

ANNEXURE – VIII

MANUFACTURER'S AUTHORIZATION FORM

[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the instructions in the bid document. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacture. Such certificate is not required where Manufacturer is the Tenderer.]

Date:

NIT No.:

To:

Principal

DHGMCH, Diamond Harbour

South 24 Parganas

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorized [insert complete name of Tenderer] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods] and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with the General Conditions for Goods, with respect to the Goods offered by the above

Authorized Signatory of the

Manufacturer _____

Name _____

Designation with stamp _____

Date _____

Check List

After opening of the technical bids, if it is found that any of the documents required to be submitted with the bids is wanting, Tender Selection Committee, DHGMC, Diamond Harbour shall reserve the right to allow late submission of such document at its discretion within a specified time limit-

| Non statutory documents to be submitted under My Document | | | | |
|--|--|---------|--------------------|---------|
| Sl. No. | Activity | Yes/ No | Page No in the Bid | Remarks |
| 1 | PAN Card | | | |
| | 15 – digit Goods and Services Taxpayer Identification Number (GSTIN) | | | |
| 3 | Performance Statement Form (For the period of last three calendar years ending December 2022) – ANNEXURE-III 1. Submitted document should be supported with Work order / supply order copy 2. Proof of installation of equipment which the tender has been floated (Installation certificate / Service report duly signed by the hospital / healthcare facility) against the work order OR Proof of payment against supply and installation against the work order that the bidder have supplied medical equipment in Hospitals in India during the last 3 (three) calendar Years | | | |
| 4 | Income Tax returns for last three assessment years | | | |
| 5 | Tender Form as per ANNEXURE-I | | | |
| 6 | Manufacturer’s Authorization (If applicable) as per ANNEXURE-VIII | | | |
| 7 | Earnest Money Deposit (EMD) (Copy of receipt of online submission of EMD) | | | |
| 8 | Model of the equipment offered for (Self Declaration) with Technical Data Sheet | | | |
| 9 | Comparative Data Table of the Technical Specifications (ANNEXURE-V) | | | |
| 10 | 1 sets of Brochure of the offered product / model. | | | |
| 11 | Certification of the equipment should be European CE (4 digit notified body) & US FDA | | | |
| 12 | Pre-requisites of installation [Power (KVA, Phase, Hz) and any other requirement, if any] | | | |
| 13 | Average Annual Turnover of the Company in medical equipment division during the last 3 Financial Years as mentioned (ANNEXURE-VII) | | | |
| 14 | Declaration of Quality Certification of Equipment (as applicable) ANNEXURE-IV | | | |
| 15 | Consumable /Spare list for equipment ANNEXURE-VI a & b | | | |
| 16 | No Conviction Certificate in the form of affidavit as per ANNEXURE-II | | | |