

# DIAMOND HARBOUR GOVERNMENT MEDICAL COLLEGE AND HOSPITAL

Harindanga, New Town, Diamond Harbour, South 24 Parganas, West Bengal, Pin – 743331

## **Guidelines for UG Admission (MBBS), Academic Session - 2025-26**

**Candidates must contact to the college authority at least one day before**  
**Physically reporting to the institute.**

### **1. Institute Seat information :**

| Program     | All India Quota Seat | State Quota Seat | Total Seats |
|-------------|----------------------|------------------|-------------|
| <b>MBBS</b> | <b>15</b>            | <b>85</b>        | <b>100</b>  |

### **2. Requirement of Documents for UG Admission (MBBS) :**

- 1) Filled up prescribed admission form with 8 (eight) recent color photo
- 2) Candidate Profile Letter (online generated)
- 3) Online generated Payment receipt after successful payment
- 4) Document Verification Certificate
- 5) Domicile Certificate (a1, a2, b) or domicile certificate from e-district website (**Original**)
- 6) Voter/Aadhar/Passport of the Candidate (parent/s ID required if deposit domicile b)
- 7) SC/ST/OBC/EWS Certificate as applicable (issued in the state of W.B. if any)
- 8) NEET UG 2025 Admit Card
- 9) NEET UG 2025 Rank Card
- 10) PWD Certificate issued / verified through online link provided by MCC, DGHS, Govt. of India or from IPGMER, Kolkata as applicable.
- 11) Age Proof (Admit Card Std. – X / Birth Certificate) age should be 17 years by 31.12.2025
- 12) Standard 10+2 Mark sheet (**Original**)
- 13) Standard 10 +2 Pass Certificate / Provisional Certificate (**Original**)
- 14) Provisional Allotment Letter
- 15) Medical Certificate in Prescribed Proforma From Registered Medical Practitioner (**Original**)
- 16) Affidavit of Bond of Rs. 1,00,000/- (Rs. 100/- Non Judicial Stamp Paper) (**Original**)
- 17) Affidavit of Gap Certificate (if Any) in **original** (Rs. 100/- Non Judicial Stamp Paper)
- 18) Affidavit of Anti-Ragging Declaration in **original** (Rs. 100/- Non Judicial Stamp Paper)
- 19) Affidavit of Anti-Drug Declaration in **original** (Rs. 100/- Non Judicial Stamp Paper)
- 20) Information & admission Declaration in **original** (Rs. 100/- Non Judicial Stamp Paper)
- 21) School leaving / Migration Certificate (**Original**)
- 22) Undertaking: i) Willingness of up gradation for next Round of the Counselling.
- 23) Relieving letter (if upgraded)

### 3. Fees Structure for MBBS Course:

পশ্চিমবঙ্গ সরকার  
স্বাস্থ্য ও পরিবার কল্যাণ দপ্তর  
অধ্যক্ষের কার্য  
ডায়মন্ড হারবার গভর্নমেন্ট মেডিক্যাল কলেজ ও হাসপাতাল  
হারিঙ্গাঙ্গা, নিউ টাউন, ডায়মন্ড হারবার  
দক্ষিণ ২৪ পরগণা, পশ্চিমবঙ্গ- ৭৪৩৩৩১  
দূরভাষ: (০৩১৭৪)-২৯৯-৯৫০  
ইমেল: diaharmc@gmail.com



**Government of West Bengal**  
Department of Health & Family Welfare  
**Office of the Principal**  
Diamond Harbour Govt. Medical College & Hospital  
Harindanga, New Town, Diamond Harbour  
South 24 Parganas, West Bengal - 743331  
Telephone: (03174)-299-950  
Email: diaharmc@gmail.com

Memo No.: DHGMC/2024/1451

Date: 15.07.2024

#### Fees Structure of (MBBS Course 1<sup>st</sup> year to Final Year)

MBBS Students' total course expenditure details are given below:

**A. College Fees Details: (as per rules of fees structure of Govt. of West Bengal)**

- |  |                |
|--|----------------|
| 1. Admission fee (one time):                     | :Rs. 1,000.00  |
| 2. Tuition fee @ 750.00 per month for 54 Months: | :Rs. 40,500.00 |
| 3. Library / Lab caution deposit (one time):     | :Rs. 1000.00   |
| 4. Magazine Fee (Rs. 20/- per year):             | :Rs. 100.00    |
| 5. Student Aid Funds (Rs. 20/- per year):        | :Rs. 100.00    |
| 6. Fee book (one time):                          | :Rs. 50.00     |
| 7. Sports Fee (Rs. 20/- per year):               | :Rs. 100.00    |

**B. University Fees Details (Student submitted to WBUHS): (as per fees structure of WBUHS)**

- |  |              |
|--|--------------|
| a. Registration fee (one time):  | :Rs. 2500.00 |
| b. Logbook fees (Logbook of MBBS 1 <sup>st</sup> Prof, 2 <sup>nd</sup> Prof, 3 <sup>rd</sup> Prof. P-I & P-II)                                   | :Rs. 1500.00 |
| c. Logbook of Internship :   | :Rs. 1500.00 |
| d. Examination fee :   | :Rs. 7600.00 |
| (1 <sup>st</sup> Prof.: 1800/- + 2 <sup>nd</sup> Prof.: 2000/- + 3 <sup>rd</sup> Prof (Part-I): 1800/- + 3 <sup>rd</sup> Prof (Part-II): 2000/-) |              |

**Hostel Fee:**

Seat Rent @ Rs. 20.00 (Per Month) excepting the mess charge.

**N.B:**

1. Tuition fees will be paid in the month of January & July in every year.
2. The tuition fees are payable in advance for six months at a time within last day of the Second Month.  
(For January fees submission: February 28<sup>th</sup> is last date and for July fees submission: August 31<sup>st</sup> is last date).
3. Tuition fees late fine @ Rs. 25/- Per Month.
4. Library late fine @ Rs. 1/- per book per day.
5. Admission fee, Library / Lab fees, fees book: to be paid during admission.
6. Magazine fees, Students aid fund, sports fees, and Hostel fees: to be paid in last week of August.
7. Registration fees & Examination fees are to be submitted online to WBUHS.

The above mentioned detail does not cover the expenditure for fooding, books, clothing etc.

*(Signature)*  
15/7/2024

Principal  
Diamond Harbour Govt. Medical College & Hospital  
Diamond Harbour, South 24 Parganas



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❖ Fees Payable at the time of admission: Rs. 6610/-

**4. Required submission BOND in the form of Affidavit Rs. 100/- Non-Judicial Stamp Paper at the time of Admission:**

**Execution of bond by the candidate for Under Graduate Medical/Dental degree seat at .....**

Sri/Smt ....., S/O, D/O, W/O .....  
..... residing at .....

..... Dist. .... Pin..... having  
been selected for Under Graduate Medical/Dental degree course at .....

..... Do hereby affirm and solemnly declare  
that I shall deposit a sum of Rs 1, 00,000/- (Rupees one lakh) only as prescribed by the  
Government in pursuance of G.O. No. HF/O/MERT/1542/Admn/ME/STM-28-10/2 (10)  
dated 25.10.2010, if I resign/discontinue the course before completion of tenure of the  
course.

Moreover it shall be obligatory on my part to observe or perform all terms and conditions  
prescribed by the Government for the aforesaid purpose.

The original documents which are in the custody of the .....  
..... will not be returned to me unless and until I  
pay the penalty of Rs 1, 00,000/- (Rupees one lakh) only to the authority of .....

.....  
This bond is imposed as there will be no further provision on behalf of the W.B.M.C.C.  
(West Bengal Medical Counseling Committee), Department of Health and Family Welfare  
Govt. of West Bengal to allot another candidate for the same seat in the next round/s of  
counseling.

Signature of the candidate.....

Name of the candidate.....

Date.....

Place.....

Signature of the witness.....

Name of the witness.....

Date.....

Place.....



**5. Documents required for Release (If upgraded to next round) and get back original document (which was kept at the time of admission in the custody of HOI, Diamond Harbour MCH).**

1. Application by the candidate to the HOI for release.
2. All **original documents** issued by this institute at the time of admission (Document receipts, Verification certificate (if any), Cash Receipts, and Admission letter).
3. Upgradation allotment letter.
4. Hostel Clearance certificate (if any).
5. Library Clearance certificate (if any).

**6. Documents required for break the BOND and get back original document (which kept at the time of admission in the custody of HOI, Diamond Harbour MCH).**

1. Application by the candidate for discontinuation/ Cancellation admission and breaking the bond.
2. Affidavit regarding declaration for discontinuation/ Cancellation and breaking the bond.
3. Demand Draft of Rs. 100000/- (one lac) in favour of **Diamond Harbour Government Medical College** (Bank Account Details mentioned below).
4. All **original documents** issued by this institute (Document receipts, Verification certificate (if any), Cash Receipts, and Admission letter).
5. Updated Fees Receipts.
6. Upgradation allotment letter.
7. Hostel Clearance certificate.
8. Library Clearance certificate.

| Bank Name  | Account Holder                                   | Account No.          | IFSC Code          |
|--|--|----------------------|--------------------|
| <b>Panjab National Bank</b><br>Branch: Diamond Harbour | Diamond Harbour<br>Government Medical<br>College | <b>0132010563550</b> | <b>PUNB0013220</b> |