



Memo No.: DHGMC/2025/ 2169

Date: 12.8.25

**NOTICE**

Applications are invited from the eligible interested candidates from **SUPPLEMENTARY BATCH** of **Diamond Harbour Govt. Medical College**, completing **Internship in the current year** for selection of **House Staffs / Junior Residents** in the Department of Anaesthesiology & General Surgery of Diamond Harbour Govt. Medical College & Hospital as per order of the Joint Secretary Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kolkata, vide Memo No.: HF/O/MA/36/4C-04/10, DT. 06.01.2011 & HF/O/MERT/702/W-45/16 DT.26.05.2017, as per another order of the Director of Medical Education Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kolkata, vide Memo No.: HFW-46012(99)/13/2021/M/350 DT. 23.02.2021.

Candidates are hereby requested to attend the Counselling along with all the relevant documents in original on **19.08.2025 (Tuesday) at 12.30 PM** in the academic building of DHGMCH, Diamond Harbour.

Interested candidates are hereby directed to communicate the office of the undersigned with the following documents (self-attested Xerox copies of each document) along with filled up Proforma attached herewith on **19.08.2025, from 10.30 a.m. to 11.30 a.m.)**

The initial engagement will be for the period of **6 (six) months** only, and which will be renewed for further period of **6 (six) months** after getting reports of "satisfactory service done" from the respective HODs.

1. Age proof.
2. Mark Sheets of all academic years related to M.B.B.S.
3. M.B.B.S certificates.
4. M.B.B.S. Attempt certificates.
5. Internship completion certificate.
6. Provisional/Permanent Medical registration certificate.
7. Aadhaar Card and Pan Card.
8. One passport sized photo.

**Departmental Vacancies as follows:-**

SL NO	DEPARTMENT / DISCIPLINE	NO OF POSTS
1	ANAESTHESIOLOGY	1
2	GENERAL SURGERY	1
TOTAL		2 (two)

**Important date and instruction –**

1. Interested candidates are hereby directed to communicate the office of the undersigned (at House Staff recruitment section) with the following documents (self-attested Xerox copies of each document) along with filled up Proforma attached herewith for submission of application on **19.08.2025, from 10.30 a.m. to 11.30 a.m.**
2. **Counselling will be held on 19.08.2025 (Tuesday) at 12.30 p.m. at academic building of DHGMCH, Diamond Harbour.**
3. All applicants have to apply only offline with attached Proforma. Online application will not be granted.
4. Engagement is provisional, confirmation is subject to submission of Internship completion certificate and permanent Medical registration Certificate of WBMC.
5. The Head of Institution reserves the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all applications received without assigning any reasons or giving notice etc.

6. The selection will be made on the basis of academic qualification of the candidates as per order no ME/HS-03-10/M/616 Dated 25.04.2013 of Director of Medical Education to the Govt. of West Bengal, Dept. of H&FW.

Merit list will be prepared as follows:

I	II	III	IV
% of marks obtained in final MBBS exam (Gen.Med, Gen. Surg, G&O, Paediatric Med, Opth, ENT) in excess of 50% marks computed in a scale of 25 (Max_25)	Univesity Honours/ Gold Medals (02 marks each subject) Max-05	Deduction (01 mark for each chance lost) Max-03	Total marks (Columns I+II+III) Marks-30

7. Age limit of the candidates is stipulated as not exceeding more than thirty five (35) years as on date of appointment.
8. Wrong declaration/ submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage in addition to suitable legal action.
9. All original documents have to be produced before the interview board for verification.
10. The decision of the competent authority regarding selection of the candidates will be final and no representation will be entertain in this regard.
11. Remuneration will be paid as per memo no – HF/O/MERT/250/ME/MISC-109-2025, Dated- 21.03.2025
12. No T.A. /D.A. will be paid for attending the interview.

*12/8/25*  
Principal

Diamond Harbour Govt. Medical College & Hospital

Diamond Harbour, South 24 Parganas.

*12/8/25*  
Diamond Harbour Govt. Medical College & Hospital  
Diamond Harbour, South 24 Parganas

**Enclose: application form.**

**Memo No.: DHGMC/2025/2169 /1(9)**

**Date: 12.8.25**

**Copy forwarded for information and necessary action to:**

1. The Director of Medical Education, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kol- 91.
2. The Director of Health Service, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kol- 91.
3. The MSVP, Diamond Harbour Govt. Medical College & Hospital.
4. All the concern HOD's / Dr. in-charge, DHGMCH, Diamond Harbour
5. Accounts Officers, DHGMC & DHGMCH.
6. The Treasury Officer, Diamond Harbour.
7. Sourav Ghosh, IT Cell, Dept. of H&FW, Govt. of WB, Swasthya Bhawan, Kol- 91.
8. IT Cell, DHGMCH.
9. Office file

*12/8/25*  
**PRINCIPAL**

Diamond Harbour Govt. Medical College & Hospital

Diamond Harbour, South 24 Parganas

*12/8/25*  
Diamond Harbour Govt. Medical College & Hospital  
Diamond Harbour, South 24 Parganas

Principal  
Diamond Harbour Govt Medical College & Hospital  
Diamond Harbour, South 24 Parganas

Rank:

# DIAMOND HARBOUR GOVT MEDICAL COLLEGE & HOSPITAL

## PROFORMA OF HOUSE STAFFSHIP / JUNIOR RESIDENT (FILL IN BLOCK LETTER)

1. Name:

2. Father's Name:

3. Residential Address:

Village/Town \_\_\_\_\_ P.O: \_\_\_\_\_

P.S: \_\_\_\_\_ District: \_\_\_\_\_

PIN: \_\_\_\_\_, State: \_\_\_\_\_, Country: \_\_\_\_\_

PHOTO

4. Mobile Number:

4.a: Pan no:

4. b: Aadhaar no:

5. Email ID (BLOCK LETTER):

6. Provisional/Permanent Registration No:

6.a: Date of Birth:

7. The following Proforma is filled up according to Mark Sheet:

A)

Subject	Full Marks	Mark Obtained
Gen. Medicine		
Gen. Surgery		
Obs & Gynae		
Paediatrics		
Ophthalmology		
ENT		
Total		

B) Details of Honours & gold Medal (if any) during total MBBS course, name of the subjects:

1.

2.

3.

C) Details of chance taken:

Examination	Chance taken (1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> )
First professional M.B.B.S Examination	
Second professional M.B.B.S Examination	
Third professional M.B.B.S Part-I Examination	
Third professional M.B.B.S Part-II Examination	

For office use only			Total marks
7.a	7.b	7.c	

### **CHECK LIST FOR THE POST OF HOUSE STAFF/ JUNIOR RESIDENT**

(Put tick mark (✓) wherever applicable)

1. Self-attested Xerox copies of Age proof
2. Self-attested Xerox copies of All M.B.B.S. Mark Sheets
3. Self-attested Xerox copies of M.B.B.S. certificates
4. Self-attested Xerox copies of M.B.B.S. attempt certificates
5. Self-attested Xerox copies of M.B.B.S. internship completion certificates
6. Self-attested Xerox copies of Provisional/Permanent registration Certificate
7. Self-attested Xerox copies of Aadhaar Card
8. Self-attested Xerox copies of Pan Card
9. Self-attested Xerox copies of Gold medal / Honours certificates (MBBS ) if any
10. One passport sized photo

***Declaration:***

1. I do hereby declare that the above mentioned information are true to the best of my knowledge and belief. If any of the information is found incorrect or false at any stage of recruitment process then the authority has the right to reject my candidature.
2. I hope you will give me an opportunity to serve you to the best of my ability and knowledge.
3. The Head of Institution reverse the right to change the number of vacancies, withdraw the process in full or in part and also the right to reject any or all application received without assigning any reasons or notice etc.

*Thanking you*

**Place:**

***Date:***

*(Signature of the Applicant)*

**For office use only**

**Selected / Panel** (Department: )

**Remarks of examiner / interview board member:**

***Signature in full with designation,  
Department and Departmental stamp  
of examiner / interview board member.***