**Important Instructions for Allotted Candidates (MBBS)**

Nil Ratan Sircar Medical College is a premier Government run Medical Teaching Institute of West Bengal and all admissions here are done through NEET-UG Examination. College offers 15% seats for All India Quota (AIQ) and 85% seats for State Quota (SQ) as per existing policy of GoI and State Government.

From this session (2018-19) College has introduced online application for admission in AIQ/ SQ seats. Allotted candidates are required to fill up the online application form by clicking the link provided, take a print out, sign it and bring it along with other compulsory documents for admission. Any one failing to bring the duly filled up and signed copy of the form will not be entertained at the admission counter.

**List of compulsory documents for admission –**

1. Check List (for State Quota candidates only)
2. Admit card of NEET-UG
3. Rank letter downloaded from MCC portal (Original + one photocopy)
4. Allotment letter downloaded from MCC portal
5. Admit Card of class X Board Examination (Original + one photocopy)
6. Mark sheet of class XII Board Examination (Original + one photocopy)
7. Pass Certificate of XII Board Examination
8. Caste Certificate, wherever applicable (Original + one photocopy)
9. Migration Certificate from CBSE/ISC/ Other state boards or School Leaving certificate from West Bengal Board
10. Domicile Certificate from competent authority (for State Quota candidates)
11. Aadhaar Card or photo ID which was uploaded in the NEET application form (Original + one photocopy)
12. Income certificate for OBC candidates as per prescribed format available in MCC web site
13. Medical fitness Certificate in prescribed form
14. One transparent plastic folder (My Clear Bag) with Name and NEET Roll Number label
15. Candidates may take advantage of the facility provided by the College regarding execution of indemnity bond

**Details of Fees –**

Students need to bring the following fees at the time of admission –

Admission Fee : Rs One thousand (1000/-)

Session Fee for 1st semester : Rs Four thousand Five hundred (4500/-)

Caution Money : Rs One thousand (1000/-)

Students Association subscription : Rs One hundred (100/-)

Fees will be received in cash only (please bring exact amount, Rs. 6600/-).

Hostel charges will be collected separately after allotment only. Hostel allotment, once made officially, cannot be changed without written permission of College authority.

Identity card is a must for each and every student and should be carried compulsorily during college hours.